

# City of Galesburg

## Fire Department

Operating Under Council – Manager Government Since 1957

### Suppression System Application

Facility Information where work will be completed (Please Print):

Facility Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Local Contact Name (Only complete if different from above): \_\_\_\_\_

Street Address: \_\_\_\_\_ Galesburg, IL 61401

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Contractor Information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Type of Action

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Installation            | <input type="checkbox"/> Removal   |
| <input type="checkbox"/> Modification            | <input type="checkbox"/> Expansion |
| <input type="checkbox"/> Other – Describe: _____ |                                    |

### Type of System (Indicate all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Sprinkler System        | <input type="checkbox"/> Hood Suppression System |
| <input type="checkbox"/> Other – Describe: _____ |  |

### Type Monitoring

- |   |
|---|
| <input type="checkbox"/> Direct line to PSB Communications Center                       |
| <input type="checkbox"/> Direct line to alarm company monitoring center – Company _____ |

Date work is scheduled to begin: \_\_\_\_\_

Approximate completion date: \_\_\_\_\_

### For Office Use Only

Date Received: \_\_\_\_\_  Pd: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

This Application is:

- |  |
|--|
| <input type="checkbox"/> Approved - Permit # _____ |
| <input type="checkbox"/> Denied                    |

Form and all documents must be submitted a minimum of **2 weeks prior** to scheduled work.

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The City of Galesburg has adopted the 2012 International Fire Code by City Ordinance. Sprinkler systems must conform to adopted City code and the appropriate NFPA 13 requirements.

Before an occupancy permit is granted the Fire Prevention Bureau must receive documentation of acceptance testing and statement of compliance.

The following Fire Code Requirements apply:

### 901.2 Construction Documents

The code official shall have the authority to require construction documents and calculations for all fire protection systems and to require permits be issued for the installation, rehabilitation or modification of any fire protection system. Construction documents [*technical plans prepared by a licensed design professional*] for fire protection systems shall be submitted for review and approval prior to system installation.

*Construction documents include, but are not limited to:*

1. Floor plan
2. Working plans
3. Water supply information
4. Hydraulic calculations
5. Owner's Certification as required by NFPA 13.

### 901.2.1 Statement of Compliance

Before requesting final approval of the installation, where required by the code official, the installing contractor shall furnish a written statement to the code official that the subject fire protection system has been installed in accordance with approved plans and has been tested in accordance with the manufacturer's specifications and the appropriate installation standard. Any deviation from the design standards shall be noted and copies of the approvals for such deviations shall be attached to the written statement.

### 901.5 Installation Acceptance Testing

Fire detection and alarm systems, fire-extinguishing systems, fire hydrant systems, fire standpipe systems, fire pump systems, private fire service mains and all other fire protection systems and appurtenances thereto shall be subject to acceptance tests as contained in the installation standards and as approved by the code official. *The code official shall be notified a minimum of 24 hours prior to any required acceptance testing.*

In order to be approved, your application **MUST** be submitted with:

- Fee : \$35
- Two sets of technical plans prepared by a licensed design professional of the work site

Questions? Please contact:  
Fire Marshal  
P: 309/345-3757  
E: [fireinsp@ci.galesburg.il.us](mailto:fireinsp@ci.galesburg.il.us)

Submit completed application with above required documents  
at least 2 weeks prior to work starting:  
City of Galesburg  
Fire Prevention Bureau  
150 South Broad Street  
Galesburg, IL 61401