

**GALESBURG/KNOX  
EMERGENCY TELEPHONE SYSTEMS BOARD  
(ETSB)  
MEETING MINUTES  
Thursday, April 23, 2009**

A meeting of the Knox County Emergency Telephone Systems Board (ETSB) was held on Thursday, April 23, 2009 at 3:00 p.m. in Police Chief David Christensen's office at the Public Safety Building, 150 South Broad Street, Galesburg, Illinois.

Those present were: ETSB Chairman John Cratty, Knox County Sheriff David Clague, Timothy Murphy, General Member-at-Large, Association, Wayne Saline, Knox County Board Member, Sid Carlson, Knox County Ambulance, Terry Pool, Cottage Hospital EMS Administrative Director and Tim Robbins, Western Illinois Firefighters Association Representative, Vicki Miller, Knox County 9-1-1 Data Communications Coordinator and Margo Davila, Secretary II

Also present: Nate Clark and Lyle Little, Motorola Representatives

Those absent: ETSB Vice-Chairman David Christensen, Knox County Sheriff David Clague, Robin Davis, Knox County Treasurer

Chairman Cratty called the meeting to order at 3:03 p.m., with quorum present. The minutes of the meeting held on March 19, 2009 were reviewed and approved. Timothy Murphy made a motion to accept the minutes with no corrections, seconded by Timothy Robbins, motion carried by viva voice vote.

The Treasurer's Report for April 23, 2009 was presented by Chair Cratty. Current balances include; \$25.00 in the checking account, an investment of \$125,000.00 (due 05/21/09 @ 3.31%) and another investment of \$125,000.00 at the Abingdon Banking Center (due 06/18/09 @ 2.80%). The money market variable rate is at \$111,453.02. Therefore, the total balance is \$361,478.02.

There was discussion regarding the interest rates and whether to borrow funds on a three year or five year term limit for the purchase of upgraded communication equipment. Sid Carlson advised that interest rates will gradually increase.

Robin Davis noted in a letter that locally for an estimated loan of \$200,000 with a 5 year term limit the rates are between 3.75 and 4.00%. Wayne Saline submitted copies of an Illinois Commerce Commission (ICC) letter dated 4/7/09 in reference to the wireless 911 entities surplus funds to all of the board members. The letter notes that there has been no supplemental appropriation legislation passed that affects the issuance of further checks until fiscal year 2010 begins. Therefore, his thoughts were that tabling a CD investment at this time may be considered until further follow-up is researched regarding the ICC matter. Timothy Murphy suggested writing or publishing a newspaper article for public awareness regarding the loss of wireless funds since there has been a significant decrease in landline usage. Vicki Miller mentioned that she and Margo were in attendance in Springfield yesterday regarding 9-1-1 issues and there was no mention of the ICC issue.

Wayne Saline mentioned that there is no validations on how many subscriber wireless lines are being utilized. Revenue that is generated through cell phone submissions are running behind. There is an anticipated NENA meeting that will be held in Bloomington on May 5, 2009 whereby more information will be obtained in regards to this matter. The check register/accounts payable report was reviewed by the board members. The report totaled \$48, 829.20. Timothy Murphy made a motion to accept the Treasurers Report, seconded by Sid Carlson, motion carried by a viva voice vote.

Discussion was held in regards to the 5 year term loan rate of the Stratus Server at approximately \$162,000 in addition to the \$80,000 PSIC matching obligation for a total of borrowing \$240,000. This amount would be spread over the next 5 years and capture the lower interest rates that are currently available. Sid Carlson recommended locking down the loan rate if it isn't needed until the following months. The PSIC grant emphasized the interoperability communication between law enforcement agencies, fire departments, colleges, school districts, hospitals and sheriff's department at an 80/20 match; however the match may come closer to a 70/30 match. Chair Cratty's thoughts were that the deadline date for the PSIC grant was determined as March 31, 2010. Wayne Saline made a motion for Robin Davis to proceed with a \$240,000 line of credit at the best rate of return on a five (5) year term, seconded by Timothy Murphy, motion carried by viva voice vote.

Vicki Miller presented the Coordinators 911 report. The 911 calls reported for March 2009 were 1,914; Cell- 1,285; County- 162; The administrative calls within the communication center were 6,454 calls; Total calls for service that were Police related were 4,854; Total calls for service that were Fire/EMS related were 1,120.

Vicki discussed the equipment/telephone report; there has been no response or feedback regarding the MagicJack matter from Federal Commerce Commission (FCC). However, there was some discussion in Springfield whereby indication was given that there is a surcharge fee involved with the vendor. Follow-up will continue with this mater at a later date.

The Emergency Medical Dispatch (EMD) protocol is being reviewed with each telecommunicator for continuing training.

The communication upgrade is in progress with the installation of wiring to the network. One budgeted item regarding the upper binder bins for the communication center has been ordered.

The Homeland Security Advisory System is currently yellow.

Nate Clark, Motorola representative discussed the StarCom upgrade 7.5 system in addition to more resources that are up and going. The Sheriff's department is moving forward with the StarCom portables. Knox County is a two repeater county. Terry Pool inquired whether the StarCom has GPS capabilities. Nate indicated that it does not; however, the feature may be optional and added as well as any other mobile data.

Lyle discussed the GPS handheld with the lapel mikes that are effective for latitude and longitude capabilities and can be hooked up to the computer workstation. Marty will be setting up a demo for the East Peoria Police Department to observe.

There were no significant reports under Fire Service from Tim Robbins. Chair Cratty discussed the Fire Act Grant for communications and the general specifications written to purchase the equipment are still a few months away.

Knox County Board member, Wayne Saline spoke about the ICC letter earlier in the meeting and will continue to follow up with this matter.

Terry Pool, EMS Director advised that the StarCom operability at Cottage Hospital has been installed. Radio testing with all providers and hospitals within Knox County is recommended.

Sid Carlson, member-at-large had no significant matters to report.

Vice-Chair Christensen and Sheriff David Clague were not available to provide the Law Enforcement reports.

Timothy Murphy, General member-at-large had no significant matters to report.

Under Old Business; Vicki commented that an article in "The Paper" featuring telecommunications week honored dispatcher Cathy Kennedy for her service of over 30 years. It was a good article, but nevertheless discussion held with the reporter about the decline in landlines and some issues with the wireless phone calls were not prioritized. This matter may be discussed with both Chiefs at a later date.

Terry Cavanaugh, WGIL radio host interviewed Chief Christensen, Vicki Miller and three (3) PSB dispatchers on the radio for awareness in reference to Telecommunication Week. Everyone did an excellent job with the question and answer format.

Vicki will be attending the IENA conference in June on a scholarship that was awarded to cover all of her traveling and attendance costs. Vicki submitted an essay on the loss of landlines and their results in revenue reductions.

9-1-1 bags were purchased for headsets in observance of Telecommunication Week.

Discussion regarding the PSIC grant was already discussed earlier in the meeting

Under New Business; The May ETSB meeting may be rescheduled to May 14, 2009 or canceled for the month of May. A notification will be forthcoming.

There being no further discussion; a motion to adjourn was made by Wayne Saline and seconded by Timothy Murphy.

