

**GALESBURG/KNOX  
EMERGENCY TELEPHONE SYSTEMS BOARD  
(ETSB)  
MEETING MINUTES  
Thursday, June 18, 2009**

A meeting of the Knox County Emergency Telephone Systems Board (ETSB) was held on Thursday, June 18, 2009 at 3:00 p.m. in Police Chief David Christensen's office at the Public Safety Building, 150 South Broad Street, Galesburg, Illinois.

Those present were: ETSB Chairman John Cratty, ETSB Vice-Chairman David Christensen, Knox County Sheriff David Clague, Timothy Murphy, General Member-at-Large, Sid Carlson, Knox County Ambulance, Robin Davis, Knox County Treasurer, and Margo Davila, Secretary II

Those absent: Wayne Saline, Knox County Board member, Terry Pool, Cottage Hospital EMS Administrative Director and Tim Robbins, Western Illinois Firefighters Association Representative.

Others absent: Vicki Miller, Galesburg/Knox County 9-1-1 Data Communications Coordinator, Nate Clark and Lyle Little, Motorola Representatives

Chairman Cratty called the meeting to order at 3:06 p.m., with quorum present. The minutes of the meeting held on April 23, 2009 (there were no minutes for the month of May as the meeting was rescheduled to June 18, 2009) were reviewed noting corrections to the April 23, 2009 Treasurer's Report in reference to an omitted certificate of deposit (CD) amount of \$125,000. Robin Davis submitted a corrected copy of the treasurer's report that reflects a total of \$487,812.98. The previous report noted \$361,478.02. Timothy Murphy made a motion to accept the minutes with amended corrections seconded by Sid Carlson, motion carried by viva voice vote.

The Treasurer's Report for May 21, 2009 was presented by Robin Davis. Current balances include; \$25.00 in the checking account, an investment of \$125,000.00 (due 06/18/09 @ 2.80%) and another investment of \$125,000.00 at the Abingdon Banking Center (due 09/18/09 @ 2.15%). The money market variable rate is at \$216,708.62. Therefore, the total balance is \$466,733.62. The Treasurer's Report for June 18, 2009 includes a \$25.00 balance in the checking account, an Anderson State Bank Investment of \$125,000.00 (Due 09/18/09 @2.15%) and a money market variable rate at \$308.844.80. The total balance is \$433,869.80. The bills were submitted for the board members review. June's billing included personnel costs. Timothy Murphy made a motion to accept the Treasurer's Report and bills, seconded by David Christensen, motion carried by viva voice vote.

Chair Cratty discussed the (ICC) letter dated 4/7/09 in reference to the wireless 911 entities surplus funds. He followed up the letter with a State Representative telephone contact. The state estimates what the payments will be for a period of a year. Projected adjustments for the year 2010 allocation will start from the period of July 10 to June 30, 2011. The appropriations are not legally authorized until the State of Illinois Budget is approved. Therefore, the amount of money was exceeded to what was appropriated in 2009 in the areas of surcharge wireless fees and affected the payment distributions for the months of April, May and June, 2009. Although there may still be a make up for the shortfall appropriation based on the passage of the Illinois budget. This will also affect every 911 system financially in the state of Illinois.

Sid Carlson discussed loan and investment options. Interest rates are starting to slightly increase. F and M Bank rates at \$250,000.00 rose from 3.75 to 3.95. It may be feasible to research a line of credit versus a loan with optional monthly or quarterly terms while locking in a lower interest rate for a better financial return. Sid also mentioned that another ETSB CD will be coming due in 90 days and would board members want to look at investing a portion of ETSB funds. A motion was made by Timothy Murphy to invest \$150,000 from the variable money market account into a six (6) month certificate of deposit (CD), seconded by David Christensen, motion carried by viva voice vote.

Robin Davis requested the specifications for the Stratus Server Replacement loan amount and mentioned that she had been speaking with Annette Pickerel from F and M Bank about loan options. David Christensen will follow-up with Vicki Miller in obtaining an ETSB owned equipment list that will serve as collateral for the Stratus loan. The PSIC grant and server upgrade will be included in the loan application. The list was requested by Robin Davis for loan purposes and for equipment audit reports.

The April/May coordinators 911 report was presented by David Christensen in absence of Vicki Miller. The 911 calls reported for April 2009 were 1,763; Cell- 1,176; County- 128; the administrative calls within the communication center were 7,284 calls; calls for May 2009 were 2,036; Cell-1,392; County-101; administrative calls within the communication center were 6,612 calls.

The equipment/telephone report noted that the Rio antenna and line was replaced and tested on 5/26/09.

Vice-Chair Christensen discussed the Next Generation 9-1-1 that includes the Western Illinois Regional counties (Mercer, Henry, Stark, McDonough, Fulton, Warren and Bureau) forming work groups to network with one another for prospective grants that may become available through their partnerships. The analog telephone process would be an electronic picture that would connect the calls to one regional point of contact.

Vice-Chair Christensen reported that Vicki Miller received an e-mail on 6/16/09 regarding the final regulations for the 9-1-1 grant program from Marci Schroll, ICC representative. The final rules were issued on 6/5/09 and unfortunately would prevent Illinois from participating in the grant process since the Illinois wireless carrier reimbursement fund was swept in April 2009 concerning the wireless 9-1-1 funds.

The communication VOIP upgrade for the City of Galesburg (approved by the City Budget) will be implemented in July of 2009. It will currently replace the recording system which is not VOIP compatible. Sid Carlson questioned whether the old system had any value to it. At this point with technology moving at a rapid pace, the likelihood is that it may not have any value.

The Homeland Security Advisory System is currently yellow.

There was no Motorola report given due to the absences of Nate Clark and Lyle Little.

Chair Cratty reported that fire service bids are due July 6, 2009 in reference to the narrow banding grant that will be presented at the City of Galesburg Council meeting. The bids will cover licensing upgrades as well as equipment upgrades for local providers. Individual Fire Protection Districts as well as Ambulance services will maintain their ownership. Additionally, research towards another grant for existing firehouses that were built was discussed. There is a potential to improve communications with the installation of antennas or to apply for an extra bay to install in one of the older bays that were already built. After researching a probable project to the Fremont Station firehouse; it was noted that one of the requirements was that no back up 9-1-1 facility may be added to a firehouse.

Due to the absences of Service Provider Board Members Tim Robbins, Wayne Saline and Terry Pool no reports were given.

Sid Carlson, member-at-large briefly discussed the functionality of the bubble sheets. Nationally, there is an electronic version that is being utilized by Illinois Department of Public Health (I.D.P.H.) requiring the license numbers of all the EMT's although those licenses were initially issued by I.D.P.H.

Vice-Chair Christensen and Sheriff David Clague had no significant matters to report.

Timothy Murphy, General member-at-large mentioned that the WGIL radio coverage regarding Telecommunication Week was very informative and positive.

Under Old Business; Vice-Chair Christensen mentioned that there may be a potential meeting date on July 1, 2009 to discuss the PSIC grant.

Under New Business; there was no discussion.

There being no further business; a motion to adjourn at 3:50 p.m. was made by Timothy Murphy and seconded by Vice-Chair Christensen.

The next ETSB meeting will be held on Thursday, July 16, 2009.