

CITY OF GALESBURG

Public Safety

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Galesburg/Knox County Emergency Telephone Systems Board (E.T.S.B.) Minutes

TO: E.T.S.B Members
FROM: Jenni Moser, Secretary II
DATE: August 17, 2017
SUBJECT: Galesburg/Knox County E.T.S.B. Meeting Minutes August 17, 2017

A regularly scheduled meeting of the Galesburg/Knox County Emergency Telephone Systems Board (E.T.S.B) was held on Thursday, August 17, 2017 at 9:00 a.m. in Police Chief David Christensen's office at the Public Safety Building, 150 South Broad Street, Galesburg, Illinois.

PRESENT: Police Chief David Christensen – E.T.S.B. Chairman, Fire Chief Tom Simkins – E.T.S.B. Vice Chairman, Knox County Sherriff Dave Clague, Timothy Murphy – General Member-at-Large, Richard Springer – Cottage Hospital EMS Coordinator, Timothy Robbins of Western Illinois Firefighters Association (WIFA) member, Jared Hawkinson – Knox County Board Member, Nate Clark and Lyle Little – Motorola Representatives, Cameron LeMaster – Information Systems Technician, Amanda Jennings – 911 Coordinator and Jenni Moser – Secretary II.

ABSENT: Sid Carlson – Member-at-Large and Robin Davis – Knox County Treasurer

MEETING CALLED TO ORDER: 9:00 a.m. by Chief Christensen. A quorum was declared. Board Member Murphy motioned to approve the minutes of the June 15, 2017 meeting. Board Member Clague gave a second. All were in favor.

APPROVE:

FINANCIAL REPORT: The current fund balance is \$1,129,688.88. Liabilities for July were \$21,779.33 and \$13,000.27 for August. It was noted that the majority of the July expenses were the Base Radios totaling \$19,558.28.

Member Clague motioned to approve the financial reports and payment of the liabilities.

Member Murphy seconded the motion. Motion approved.

OLD BUSINESS

AMANDA JENNINGS – Galesburg/Knox County 911 Coordinator

Item #1

Month	911 & Admin total	9-1-1 Calls	Cell	Landline	Abandoned
June	10,569	1,806	1,413	247	146
July	11,291	1,847	1,426	262	159

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Item #2 Equipment/Updates

Currently, four dispatch trainees have been released for work on the floor. One is completing training on the floor. Three more are in classroom training. We have two dispatchers on maternity leave.

Amanda and Beth are attending a leadership course in Woodridge, IL in September.

Item #3 Capital Equipment Projections

- Mapping – Still in the research and planning phase. Current vendor's annual support is \$11,700 for minimal support. The phone system vendor offers a solution for approximately \$47,000 to implement. After 3 years, the annual support fee is \$2,500.
- Radio call delivery system - Discussion was held regarding what equipment ETSB is responsible for. Nate stated that the equipment is not repairable and is discontinued but can be replacement as needed. Only takes a couple weeks to get the equipment. He advised there is a backup system that can be used.

Member Clague asked what the cost is per unit.

Nate responded it would be approximately \$7,000 each for proper base stations. The replacement lifecycle is approximately 15 years. The current equipment is mobile base stations and are 9 years old. Nate recommended starting with the oldest and most unique equipment first to be replaced with the SLR.

Member Murphy asked for a quote for replacing all at once.

Amanda inquired about any additional 911 equipment that should be considered. Nate reiterated the delivery systems fall in that category but the local fire departments are responsible for everything other than that.

NATE CLARK - Motorola

Ops 1 has not been moved to FISH yet but should be scheduling a date soon.

Tower quote – Nate is waiting on the FCC for approval. The meeting with City staff went well.

TOM SIMKINS - E.T.S.B. Vice Chairman

None

TIM ROBBINS – WIFA

None

JARED HAWKINSON – Knox County Board

Approaching budget time. Not much of a deficit at this point.

SID CARLSON – Member at Large

Absent

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RICHARD SPRINGER – EMS Administrative Director

Seen a rise in people adding fentanyl into Heroin. This is becoming very hazardous for first responders as recent reports of EMS staff being hospitalized or dying from coming in contact with it as it absorbs in skin or inhaled.

DAVE CHRISTENSEN – E.T.S.B. Chairman/Police Chief

None

DAVID CLAGUE – Knox County Sheriff

From the State side, \$1,50 surcharge is new law, locally we can expect to see nothing for the first few months. Once the States new fiscal year starts, we will see an increase but not sure exactly how much.

At the last Springfield meeting, Legislators proposed a sweep of \$6 million from 911 funding. Legislators have not taken stand. Need to stay opposed. Sheriff has meet with several representatives regarding this proposal and all were very receptive.

TIM MURPHY - General Member-at-Large

None

NEW BUSINESS

AMANDA JENNINGS –

Project: Emergency generator for PSB is 40 years old, is housed in the Fire Department and is the backup for all Public Safety.

Cameron advised received bids from MSI and Oberlander.

Amanda stated Cameron did a great job trying to get bids from multiple vendors but had difficulty in getting responses. Oberlander had the lowest bid of \$24,500 which was considerably less than MSI. Generator is \$48,158. Altorfer has a 4 year maintenance agreement. The old pad will stay. Amanda stated it will take 6-8 weeks for delivery of the generator and hope to have it installed this fall.

Several weeks ago, the current generator was put to the test as PSB experienced a power failure for 14 hours. Several offices did not have power including the Fire Chief and his Secretary. No offices had air conditioning. The communication center stayed fully functional.

Member Springer motioned to approve Oberlander as the contractor and Altorfer for providing the generator.

Member Murphy seconded the motion. Motion approved.

Board Member Simkins moved to adjourn the meeting which was seconded by Board Member Springer. All approved adjournment.