MINUTES
GALESBURG LANDMARK COMMISSION
ERICKSON CONFERENCE ROOM OF GALESBURG CITY HALL
REGULAR MEETING
Tuesday, May 3, 2016 at 6:30 p.m.

MEMBERS PRESENT: Hillary Hoffman, Roger Reynolds, Paul Stewart and Greta Woolsey.
MEMBERS ABSENT: Mark Martin.
OTHERS PRESENT: Julie Main, Associate Planner.

Chairperson Stewart declared a quorum was present. The meeting began at 6:35 p.m.

Approve Minutes of April 5, 2016

Member Woolsey made a motion to approve the minutes, seconded by Member Reynolds.

Minutes were approved by voice vote.

Consider Citizen Comment

Chairperson Stewart introduced Michael Fries to the Landmark Commission. He is considering serving on the Galesburg Landmark Commission and is an architect with Klingner and Associates. Members then introduced themselves to Mr. Fries.

Consider Staff Comment

The paint rebate program will not be pursued at this time. Galesburg will be developing programs to deal with abating lead in the community.

Staff contacted the Illinois Historic Preservation Agency to find out if Galesburg’s Historic Preservation Ordinance could be amended to allow members to serve on the Galesburg Landmark Commission that live outside the City but primary place of business is located within the City. Staff is waiting for an answer.

Massie & Massie consultants have a contract to study public spaces in Galesburg’s downtown area. On April 21st they held several focus group meetings to gain input regarding aesthetics, technology, and other areas to improve the downtown. Ms. Main attended a focus group regarding street furniture and features.

A Façade Grant was approved by the City Council on May 2nd for 309 East Main Street. A new furniture store is locating in the Bondi Building called Willow Haven.
The estimated cost of the project is $53,705.94 with the City and Galesburg Downtown Council splitting the 50% match. The major improvements include window replacement, door replacement, signage and lighting.

**LC-16-0501 Discuss Certificate of Appropriateness – 387 North Kellogg Street**

David Jones owns a local landmark, located at 387 North Kellogg Street, and would like to fence his property. The portion visible from a public way is located south of the home and would be approximately 30 feet in length. Mr. Jones is proposing to construct a black vinyl clad chain link fence. The members discussed alternative fence types. Mr. Jones said if he moved the fence location further east it would not be visible when his shrubbery turns green.

Member Reynolds made a motion to recommend approval of the Certificate of Appropriateness to locate a fence from the southeast corner of the house to the south property line, seconded by Greta Woolsey.

**Roll Call #1**

Ayes: Members Hoffman, Reynolds, Stewart and Woolsey, 4.

Nays: Member Martin, 1.

Absent: None.

**LC-16-0502 Discuss Items from the Chairperson**

Chairperson Stewart checked with Wayne Carl. The Galesburg Landmark Commission does have a vote regarding the proposed overlay of Prairie Street north of Dayton Street. This project is not planned to be completed until 2018. Mr. Carl would like to meet with the Galesburg Landmark Commission again to further discuss this issue.

Chairperson Stewart said Bob Miener has agreed to be a Galesburg Landmark Commission member.

Chairperson Stewart reminded members to attend the PAVER Award reception to be held on May 16th in the Erickson Conference Room. Setup for the reception will be at 5:30 p.m. and the reception will begin at 6:00 p.m. Member Woolsey and Chairperson Stewart will provide items for the reception. The awards ceremony will be held during the City Council meeting. Chairperson Stewart will be provided fifteen minutes of time during the City Council meeting to present the awards.

Member Reynolds provided the Historical Society update. The time capsule in the former Wells Fargo bank building has been located by a former bank employee. The Knox County Sesquicentennial Committee has the time capsule and former Galesburg Landmark Commission member Frank Ward plans to come back to Galesburg from
New York for the opening of the time capsule. Member Reynolds said the Historical Society continues to receive donations for the museum and it is appreciated.

Chairperson Stewart asked the status of the former Armory. No meetings are planned at this time to further discuss this issue.

There being no further business, Member Hoffman made a motion to adjourn, seconded by Member Reynolds, the meeting adjourned at 7:35 p.m.

__________________________________  
Julie R. Main, Associate Planner  
Acting Executive Secretary