

# CITY OF GALESBURG

City Clerk's Office

Operating under Council Manager form of Government Since 1957

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## Application for Annual Heating Contractor Registration

Principal owner of business \_\_\_\_\_

Address of owner \_\_\_\_\_

Phone number of owner \_\_\_\_\_

Full name of business \_\_\_\_\_

Address of business \_\_\_\_\_

Business phone number \_\_\_\_\_ Fax number \_\_\_\_\_

Email address \_\_\_\_\_

Please circle if the business is: Corporation                      Sole Proprietor Partnership

Requirements are as follows according to ordinance number 62-680 adopted October 22, 1962

- \$75 annual registration fee is due May 1 of every year. Payable to the City of Galesburg and submitted to Kelli R. Bennewitz, City Clerk, 55 West Tompkins Street Galesburg, IL 61401.
  
- Certificate of Insurance for liability in the minimum amount of \$50,000/ \$100,000/\$300,000 The City of Galesburg *must be* listed as additional insured when work is performed for the City of Galesburg.
  
- Heating Contractor bond made out to the City of Galesburg in the amount of \$5,000. A minimum of 30 days notice must be provided to the City Clerk's office before this bond is canceled.
  
- If you have employees, you must also provide applicable Workers' Compensation Insurance.
  
- USA EPA RRP Certified (lead certification) \_\_\_Yes \_\_\_No Number \_\_\_\_\_

I certify that I presently have no employees and will not hire any employee(s) to perform work in the City of Galesburg during the duration of this registration unless I obtain workers compensation insurance.

\_\_\_\_\_  
**Signature/Date**

The undersigned certifies that all information in this statement is true and complete. Failure to comply with the conditions of this registration is a violation of Galesburg Municipal Code Title XV: Land Usage, Chapter 150, Buildings and Building Regulations can result in a fine.

\_\_\_\_\_  
**Signature/Title/Date**

Your check payment will process as an electronic transfer. Your original check will not be returned by our financial institution. Funds maybe debited from your bank account on the same day payment is received.

Updated 11/2017