

City of Galesburg, Illinois

55 W. Tompkins St. (309) 345-3617PH (309) 345-5704 Fax www.ci.galesburg.il.us

Commercial Building Permit Application *Additional permits are required for any Electrical, Plumbing and HVAC work

PLEASE PRINT CLEARLY AND FILL IN ALL THAT APPLY-IF YOU DON'T KNOW ASK!

PROJECT LOCATION:	Address:		
PROPERTY OWNER:	Full Name(s):	Phone:	
	Address:	Email:	
APPLICANT:	*Must be authorized by owner to make application		
	Full Name(s):	Phone:	
	Address:	Email:	
GENERAL CONTRACTOR:	Name/Business:	Phone:	Email:
	Address:	City/State/Zip:	Galesburg Registration #:
ROOFING CONTRACTOR:	Name/Business:	Phone:	Email:
	Address:	City/State/Zip:	IL. License#: 104-
ARCHITECT / ENGINEER	Name/Business:	Phone:	Email:
	Address:	City/State/Zip:	IL. License#:

Some Applicable Building Codes:	Type of Work:	
2012 International Building Code	Galesburg Municipal Code	New Construction
2012 International Residential	1997 Illinois Accessibility Code	Addition
IL. Laws for architects, engineers, roofers	Federal Flood Plain Laws	Alteration
		Change of Occupancy

Building Height/Area:	Construction Type:	
Max. Height above grade:	1A-Noncombustible/Protected	4 – Heavy Timber
Stories above grade:	1B – Noncombustible/Protected	5A – Combustible Protected (i.e. fire protected wood frame)
Width:	2A – Noncombustible/Protected (i.e. fire protected steel)	5B – Combustible Unprotected (i.e. wood frame)
Depth:	2B – Noncombustible/Protected (i.e. steel)	
Total Floor area:	3A – Noncombustible/Combustible Protected	
Max. area per floor:	3B – Noncombustible/Combustible unprotected (i.e. masonry exterior, wood interior walls)	

Have you Provided the Following:	
	Commercial/Industrial/Multifamily (Provide info as required by IBC)
<input type="checkbox"/>	Site Plan, Storm water drainage plan
<input type="checkbox"/>	Structural design calculations, soils report
<input type="checkbox"/>	4 Sets and Electronic Copy (3 for Inspectors, 1 for Fire) of full construction documents signed and sealed by an Illinois licensed architect or structural engineer.
<input type="checkbox"/>	Pre-Engineered components: Any project utilizing trusses and/or pre-engineered building systems are also required to have shop drawings submitte with an Illinois registered architect or structural engineer seal. This would include the construction of post frame buildings and steel carports.

Project Cost:	Typical Commercial Building Permit Fees:
Building:	Multi-family residential, Commercial & Institutional (finished)
Electrical:	Warehouse and Industrial (unfinished)
Plumbing:	Change of use or remodel
HVAC:	First \$1,000 cost or contracted bid \$15.00
Other:	Each additional \$1,000 or fraction there of \$5.00
Total	

A PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS.

ALL PERMITS REQUIRE INSPECTIONS TO BE SCHEDULED BY PERMIT HOLDER.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER FEDERAL, STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Applicant: _____ Date: _____ Inspector: _____