

CITY OF GALESBURG



PURCHASING
55 W Tompkins St
Galesburg, IL 61401
Phone: (309) 345-3678

INVITATION FOR BIDS

For the purchase of
Turn Out Gear
for the Galesburg Fire Department

Instructions to Bidders

1. An advertisement for sealed bids on the above was published in the Galesburg Register-Mail on August 04, 2019. As stated in such notice, bids will be received until 11:00 a.m., local time, August 20, 2019, and, at that time, publicly opened and read aloud in the Basement Conference Room, located in City Hall. Bids received after 11:00 a.m. will be rejected.
2. The person, firm or corporation making a bid shall submit it in a sealed envelope to the Purchasing Agent or his duly designated representative on or before the hour and the day stated above. The notation "Bid on turn out gear" shall appear on the outside of the sealed envelope and shall include the name of the bidder. Bidder shall also clearly mark on the outside of the envelope: company name and address.
3. The bidder shall insert the cost, and supply all the information, as indicated on the Bid Form. The cost inserted shall be net and shall be the full cost for the work specified, including all factors whatsoever. No permits shall be waived or paid for by the City of Galesburg.
4. No charge will be allowed for taxes from which the City of Galesburg is exempt: the Illinois Retailer's Occupation Tax, the Service Occupation Tax, the Service Use Tax, the Use Tax, Federal Excise and Transportation Tax.

5. Each bidder shall affirm that no official or employee of the City of Galesburg is directly or indirectly interested in this bid for any reason of personal gain.
6. No bid may be changed or withdrawn after the time of the bid opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request is made in writing and agreed to by the Purchasing Agent.
7. The City of Galesburg reserves the right to reject any and all bids and to waive any informalities or technicalities in the bidding. Any bid submitted will be binding for (60) sixty days after the date of the bid opening.
8. The City has adopted an "Equal Employment Opportunity Clause", which is incorporated into all specifications, purchase orders, and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, City Hall, Galesburg, Illinois.
9. The City of Galesburg has adopted an Affirmative Action Program. All formal sealed bids must be accompanied by a properly prepared Certificate of Compliance form, whereby the vendor certifies the number of employees he has in each class of employment, and that affirmative action has been taken to ensure equality of opportunity in all aspects of employment.
10. Bidder certifies that all laws of the State of Illinois and ordinances of the City of Galesburg in effect at the date of the bid shall be observed by him. Evidence of any violation during the term of the agreement shall be considered sufficient reason to discontinue purchases by the City from that vendor.
11. All general bidding information, bid forms, conditions of the contract, and the form of agreement, between the City and the Contractor, shall be approved by Purchasing prior to advertising of public notice of the project.
12. The successful bidder is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of the contract to be signed or its rights, title or interest therein or its power to execute such Agreement to any other person, company or corporation without the previous consent and approval, in writing, by the City of Galesburg.
13. Bid must show the number of days required to complete services under normal conditions. Bids should also indicate an estimated start date and completion date.
14. The City requires that vendors be paid through ACH (automatic clearing house). The awarded vendor will be required to provide the City with applicable banking

information for proper payment. An ACH form is attached to this document for vendor review.

15. These instructions are to be considered an integral part of any bid.

Dated: August 04, 2019

Kraig Boynton
Purchasing Agent



City of Galesburg

Operating Under Council – Manager Government Since 1957

Specifications for Turn Out Gear for the Galesburg Fire Department

GENERAL SPECIFICATIONS

The City of Galesburg Fire Department is requesting a bid for two year agreement for the purchase of turnout gear for department members. In addition, the City is asking for pricing for years three, four, and five in the event the contract could be extended. The department has tested various brands over the course of the last year and has determined that the Fire Dex FXR brand gear best meets the needs and comfort of the department. As the department has found this particular gear to meet their needs; the specifications for this bid are based on this brand and alternatives will not be considered in order to maintain uniformity in the department. Sizing will be determined upon approval of bid by the Galesburg City Council.

In addition to sets, the department would also request pricing for individual pieces. The pricing submitted for both sets and individual gear shall correlate with the year listed above that price entered on the bid sheet. Price shall include delivery to the City of Galesburg Fire Department located at 150 S Broad St. Vendor should include any applicable warranty information and literature on the their bid submission. No minimum quantities are guaranteed. Galesburg Fire Department will order as needed over the course of this contract.

Each vendor should submit in writing with their bid the brand/model of coat and pant being offered along with any specifics that may be pertinent in the determination of selecting the best bid in this process. Bids must meet the minimum specifications listed above and comfort/safety needs of the department or will be rejected.

DETAILED SPECIFICATIONS

SCOPE (COATS & PANTS)

This specification details design and materials criteria to afford protection to the upper and lower body, excluding head, hands, feet, against adverse environmental effects during structural fire fighting. All materials and construction will meet or exceed NFPA Standard #1971 and OSHA for structural fire fighters protective clothing.

COAT SPECIFICATIONS

- Coat Outer shell: 32" Coat with DRD, 6.5oz. TECGEN71, Gold
- Coat Thermal Liner: (G1) 5.9 oz Glide Ice 1-Layer
- Coat Moisture Barrier: (F) 5.5 oz Stedair 4000
- Coat Closures: XC40 Zipper/Woven Hook and Loop THZP Thermoplastic Zipper
- Coat Trim Style: 3" NYC ScotchLite Triple Lime/Silver

_____ Comply _____ Exception

COAT PATTERN, LINER, PATCHES AND LABELS OPTION

- XMSP Two Additional Snap Tabs at Cuff and Liner
- XMLA Liner Alignment Tabs

_____ Comply _____ Exception

LETTERING

- Text: LAST NAMES
- Pos: 9, 3" Scotchlite Lime, XL61 – Hanging Patch, Hook & Loop with snap Attachment

_____ Comply _____ Exception

COAT REINFORCEMENTS

- Knit Wrist Reinforcement: XM01 Long Knit Wrist with Thumb Loop, Nomex (Black)
- Cuff Reinforcement: Standard Cuff, Black, PCA (Polymer Coated Aramid)
- Shoulder Reinforcement: No Reinforcement
- Elbow Reinforcement: No Reinforcement

_____ Comply _____ Exception

COAT MIC CLIPS AND STRAPS

- XMCLP3 Mic Clip: 1 x 3 Shell
 - o Left Qty: 1; Right Qty: 1
- XM892 Hook on Patch with Leather Reinforcement and 12 x 3 Strap

- Custom Qty: 1
- Custom Placement 1: behind pocket

_____ Comply _____ Exception

COAT POCKETS

- Chest Pocket – Left: (XP7352) Radio Pocket 7 x 3.5 x 2
- Hand Pocket – Left: (XP34) Semi Bellow, Hand warmer 9 x 9 x 2
 - Full Hook & Loop Closure, Full Kevlar Lining (all four sides)
- Hand Pocket – Right (XP34) Semi Bellow, Hand warmer 9 x 9 x 2
 - Full Hook & Loop Closure, Full Kevlar Lining (all four sides)

_____ Comply _____ Exception

PANT SPECIFICATIONS

- Pant Rise: Mid-Rise (Standard for FXR)
- Pant Rear Panel: No Rear Panel
- Pant Outer Shell: 6.5oz TECGEN71 – Gold
- Pant Thermal Liner: (G1) 5.9 oz Glide Ice 1-Layer
- Pant Moisture Barrier: (F) 5.5 oz Stedair 4000
- Pant Closures: XC50 Woven Hook and Loop / Hook & D
- Pant Trim Style: 3” around cuffs – ScotchLite Triple Lime/Silver

_____ Comply _____ Exception

PANT SUSPENDERS

- SVHC – 1x4 Fabric Tab, H-back, black webbing, padded with cam lock (Max Length 54”)

_____ Comply _____ Exception

PANT STRAPS AND OPTIONS

- XMBLW Wide Belt Loop 4 x 5 Shell
 - Quantity 4
- XMKB Kevlar Belt

_____ Comply _____ Exception

PANT POCKETS

- Front Pocket – Left: (XP30) Full Bellow 10 x 10 x 2
 - Narrowed/Slanted pocket flap, Full Kevlar Lining (All 4 sides), CP: Six compartment.
- Front Pocket – Right: (XP30) Full Bellow 10 x 10 x 2
 - Narrowed/Slanted Pocket Flap, Full Kevlar Lining (All 4 sides), CP: Six compartment.

_____ Comply _____ Exception

PANT REINFORCEMENTS

- Knee Reinforcement: Silicone Padded Knee Patch (1 layer, no moisture barrier), black, 12 x 9", PCA (Polymer Coated Aramid)
- Leg and crotch reinforcement: No reinforcement

_____ Comply _____ Exception

ISO CERTIFICATION/REGISTRATION

The protective clothing manufacturer shall be certified and registered to ISO Standard 9001 to assure a satisfactory level of quality. Indicate below whether the manufacturer is so certified and registered by checking either "Yes" or "No" in the space provided.

_____ Yes _____ No

WARRANTY

The manufacturer shall warrant these jackets and pants to be free from defects in materials and workmanship for their serviceable life when properly used and cared for.

_____ Comply _____ Exception

SIZING BY VENDOR

Sizing samples shall be available. The vendor shall be available to perform all sizing requirements within 96 hours of written notice. Measuring with a tape measure is not acceptable.

_____ Comply _____ Exception

GARMENT TRAINING AND SUPPORT

OSHA requires employees be trained on the capabilities and limitations of their Personal Protective Equipment. The selected vendor shall provide the following:

On-site care and maintenance training shall be provided by the manufacturer. Training shall be in compliance with NFPA 1851, current edition, at the conclusion of which each participant shall receive a certificate of completion.

An on-site OSHA mandated training class on the Knowing the Limits of Your PPE shall be provided at no charge. The training shall include structural firefighting coat, pant and boots.

_____ Comply _____ Exception

EXCEPTIONS TO SPECIFICATIONS

Any and all exceptions to the above specifications must be clearly stated for each heading. Use additional pages for exceptions, if necessary.

COUNTRY OF ORIGIN

Jackets and Pants shall be manufactured in the United States.

CITY OF GALESBURG



PURCHASING
55 West Tompkins Street
Galesburg, IL 61401
Phone: 309/345-3678

BID FORM

Name of Bidder _____

Business Address _____

Phone No. _____ Fax No. _____

E-Mail Address: _____

The Bidder above mentioned declares and certifies:

- First - That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose; and, is in all respects, fair and without collusion or fraud.
- Second - That no officer, employee or person whose salary is payable in whole or in part from the City of Galesburg is directly or indirectly interested in this bid or in any portion of the profits thereof.
- Third - That said bidder has carefully examined the Instructions to Bidders and the Specifications: and will, if successful in this bid, furnish and deliver at the prices bid within the time stated, the goods or services for which this bid is made.
- Fourth - That the prices quoted herein are net and exclusive of all taxes from which the City of Galesburg is exempt.

Fifth - That the cost of the goods or services which meets the requirements as set forth in the Instruction to Bidders and the Specifications aforementioned is:

The total cost to complete the work listed in the specifications will be:

	2019-20	2021	2022	2023
Description	Unit Price	Unit Price	Unit Price	Unit Price
Turn Out Gear Set (To include coat & pants)				
Coat (ordered on individual basis)				
Pants (ordered on individual basis)				
Brand Bid:				

Sixth - That said bidder has executed the Certificate of Compliance, and has submitted herewith.

_____ Date

_____ Person, Firm, or Corporation

_____ Authorized signature and title

_____ Printed Name of Individual

RETURN WITH BID
TO THE CITY OF GALESBURG, ILLINOIS
CERTIFICATE OF COMPLIANCE

EMPLOY- MENT	SUPER- VISORY	SALES	OFFICE	SKILLED	SEMI- SKILLED	NON- SKILLED
WHITE						
BLACK						
OTHER						
MALE						
FEMALE						

(PLEASE FILL IN THE NUMBER OF EMPLOYEES IN EACH CLASS)

1. THE CONTRACTOR OF COMPANY WILL NOT DISCRIMINATE AGAINST ANY EMPLOYEES OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, CREED, COLOR, SEX, AGE, NATIONAL ORIGIN, HANDICAPPING CONDITION UNRELATED TO ABILITY TO PERFORM THE JOB; AND, WILL TAKE AFFIRMATIVE ACTION TO ENSURE THAT APPLICANTS ARE EMPLOYED WITHOUT REGARD TO THEIR RACE, CREED, COLOR, SEX, AGE, HANDICAP OR NATIONAL ORIGIN. SUCH ACTION SHALL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING: EMPLOYMENT, UPGRADING, DEMOTION OR TRANSFER, RECRUITMENT OR RECRUITMENT ADVERTISING, LAYOFF OR TERMINATION, RATES OF PAY OR OTHER COMPENSATION, AND SELECTION FOR TRAINING, INCLUDING APPRENTICESHIP. THE CONTRACTOR OR COMPANY AGREES TO POST, IN CONSPICUOUS PLACES, AVAILABLE TO EMPLOYEES AND APPLICANTS FOR EMPLOYMENT, NOTICES SETTING FORTH THE PROVISIONS OF THIS NON-DISCRIMINATION CLAUSE.

2. THE CONTRACTOR OR COMPANY WILL, IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR EMPLOYEES OR ON THEIR BEHALF, STATE THAT ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, CREED, COLOR, SEX, AGE, HANDICAPPING CONDITION UNRELATED TO ABILITY OR NATIONAL ORIGIN. THE SAME SHALL HOLD TRUE WHEN RECRUITMENT SOURCES ARE USED TO SECURE APPLICANTS.

3. THE CONTRACTOR OR COMPANY AGREES TO NOTIFY ALL OF ITS SUBCONTRACTORS OF THEIR OBLIGATION TO COMPLY WITH THE NON-DISCRIMINATION POLICY.

4. IN THE EVENT OF THE CONTRACTOR'S OR COMPANY'S NON-COMPLIANCE WITH THE NON-DISCRIMINATION CLAUSES OF THE CONTRACT OR PURCHASE OR WITH ANY OF SUCH RULES, REGULATIONS OR ORDERS, THE CONTRACT OR PURCHASE MAY BE CANCELLED, TERMINATED OR SUSPENDED IN WHOLE OR IN PART AND THE CONTRACTOR OR COMPANY MAY BE DECLARED INELIGIBLE FOR FURTHER CITY CONTRACTS OR PURCHASES IN ACCORDANCE WITH THE AFFIRMATIVE ACTION PROGRAM ADOPTED BY THE GALESBURG CITY COUNCIL AT THEIR MEETING ON AUGUST 6, 1990.

BY: _____
BIDDER

THIS FORM IS BASED ON IRS REQUIRMENTS FOR THE SAME ESSENTIAL INFORMATION AS A W-9

RETURN TO: CITY OF GALESBURG
ATTN: A/P
55 W TOMPKINS ST
GALESBURG, IL 61401

OR FAX TO: 309-343-4765

The following information is needed to complete your vendor file and to comply with IRS requirements. Please fill out this form as completely as possible to ensure proper payment to you. Please return completed form as soon as possible to The City of Galesburg at the above address or fax number. Please call 309-345-3674 with any questions.

BUSINESS NAME: _____

INDIVIDUAL NAME: _____
(for Sole Proprietors as appears on Social Security Card)

BUSINESS ADDRESS: _____

CITY, STATE, ZIP: _____

YOUR TAXPAYER IDENTIFICATION NUMBER: _____
(FEIN or business tax ID. No.)

OR, YOUR SOCIAL SECURITY NUMBER: _____
If using SSN, enter the name on the card above as Individual Name.)

PLEASE CHECK APPROPRIATE BOX:

Individual/Sole Proprietor Corporation Partnership Other _____

YOUR COMPANY PROVIDES:

Legal Services Services Materials Other _____

ARE YOU SUBJECT TO BACKUP WITHHOLDING?

Yes No

PERSON TO CONTACT: _____

PHONE NUMBER: _____

UNDER PENALTY OF PERJURY, I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS CORRECT AND COMPLETE.

Signature

Date

Title

FOR OFFICE USE ONLY

ENTERED INTO SYSTEM

VENDOR NUMBER: _____



City of Galesburg

Operating Under Council – Manager Government Since 1957

The City of Galesburg will no longer be issuing checks for vendor payments. The City will pay vendors through ACH by automatically depositing payments to a bank checking/savings account (once a month) or payment to vendors can be made by credit card at the time of purchase.

In order to process your next payment, please fill out the following information and provide a copy of a void check. Please mail to City of Galesburg, Accounts Payable, P.O. Box 1589, Galesburg, IL 61402-1589 or fax the completed form and a void check, if the funds are being deposited to a **checking** account, to the fax number listed below.

Vendor Name: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Email Address: _____

Bank Name: _____

Checking/Savings Acct Number: _____
(Please indicate type of account by circling Checking or Savings)

Bank Routing Number: _____

Signature: _____

Payment information will be e-mailed to you approximately 2 days prior to the funds being credited to your bank account. If you have any questions, please contact me.

Tifani Miller
Accounts Payable
City of Galesburg
309/345-3674
309/343-4765 fax